



**Summary of the decisions taken at the meeting
of the Executive held on Monday 6 June 2016**

1. Date of publication of this summary: 7 June 2016
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 10 June 2016
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Private Hire Licensing and Hackney Carriage Policy 2016</p> <p>Report of Public Protection Manager</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the joint draft Cherwell and South Northamptonshire Council Private Hire and Hackney Carriage Licensing Policy.</p> <p>1.2 To delegate authority to the Public Protection Manager to consider responses and, if necessary amend the</p>	<p>Resolved</p> <p>(1) That the joint draft Cherwell and South Northamptonshire Council Private Hire and Hackney Carriage Licensing Policy (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That authority be delegated to the Public Protection Manager to consider responses and, if necessary amend the policy in consultation with the Lead Member for Public Protection.</p>	<p>By approving the joint draft Private Hire and Hackney Carriage Licensing Policy we will be able to consult and then implement a policy which will improve and strengthen our taxi licensing regime, ensuring public safety.</p>	<p>Option 1: Not to approve the joint draft Cherwell and South Northamptonshire Council Private Hire and Hackney Carriage Licensing Policy. This is not recommended as the proposed policy includes a number of updates and improvements with a clear policy statement.</p>	<p>None</p>

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<p>policy in consultation with the Lead Member for Public Protection.</p>				
<p>Agenda Item 8 Disabled Facilities Grants and Better Care Funding</p> <p>Report of Head of Regeneration and Housing</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To leave the Council's capital contribution for Disabled Adaptations unchanged.</p> <p>1.2 To confirm that any of the total DFG capital budget in excess of what is required to deliver mandatory</p>	<p>Resolved</p> <p>(1) That the Council's capital contribution for Disabled Adaptations be left unchanged.</p> <p>(2) That it be confirmed that any of the total Disabled Facilities Grants (DFGs) capital budget in excess of what is required to deliver mandatory DFGs should be utilised to make identified improvements to the delivery of adaptations and assistance to eligible disabled</p>	<p>The total DFG budget resulting from an increased HWB contribution will allow services to disabled households to be improved beyond the scope of what can be achieved through the established mandatory grants. Officers believe, in particular, that there are opportunities to simplify operations and speed up delivery. Although a suggested range of possible improvements will all require further investigation and working-up, they do not require additional funding by the Council, simply for the existing capital allocation to be maintained for 2016-17.</p>	<p>Option 1: To reduce the Council's £375k capital allocation for 2016-17, by a sum to be determined, and thereby reduce the total DFG budget. This option would result in the Council foregoing some, or all, of the opportunities to develop and enhance the service provided to disabled residents.</p>	<p>None</p>

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<p>DFGs should be utilised to make identified improvements to the delivery of adaptations and assistance to eligible disabled residents.</p> <p>1.3 To note that, in accordance with its Scheme of Delegation to Officers and its Private Sector Housing Grants and Assistance Policy, the Head of Regeneration & Housing and the Lead Member for Housing will determine what additional forms of grants and loans may be appropriate to improve DFG service and delivery.</p>	<p>residents.</p> <p>(3) That it be noted that, in accordance with the Scheme of Delegation to Officers and its Private Sector Housing Grants and Assistance Policy, the Head of Regeneration & Housing and the Lead Member for Housing will determine what additional forms of grants and loans may be appropriate to improve DFG service and delivery.</p>			

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<p>Agenda Item 9 Safeguarding Policy and Internal Review Update</p> <p>Report of Director of Operational Delivery</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the updated joint Safeguarding policy as attached at Appendix 1.</p> <p>1.2 To note the work carried out to date to implement the agreed recommendations from the internal review.</p>	<p>Resolved</p> <p>(1) That the updated joint Safeguarding policy (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That the work carried out to date to implement the agreed recommendations from the internal review be noted.</p>	<p>The revised joint policy is comprehensive and makes reference to the latest legislation providing a robust and thorough Safeguarding Policy document. The procedures for reporting a concern are clear and reference the new See it Report it intelligence gathering system.</p>	<p>Option 1: Not to update the policy; this is not a viable alternative given the change in duties placed upon Local Authorities</p>	<p>None</p>

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<p>Agenda Item 10 Bicester Healthy New Town Status</p> <p>Report of Director of Operational Delivery</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To support Bicester's participation in the NHS England Healthy New Town Programme.</p> <p>1.2 To agree for the Council to act as the lead and accountable body for the Bicester Healthy New Town Programme.</p> <p>1.3 To support the inclusion of this activity in the consideration by</p>	<p>Resolved</p> <p>(1) That Bicester's participation in the NHS England Healthy New Town Programme be supported.</p> <p>(2) That agreement be given for the Council to act as the lead and accountable body for the Bicester Healthy New Town Programme.</p> <p>(3) That the inclusion of this activity in the consideration by the Bicester Strategic Delivery Board be supported.</p> <p>(4) That agreement be</p>	<p>The scale and nature of Bicester's development has provided an excellent opportunity to be enhanced through the NHS England Healthy New Town programme. NHS England has recognised in its shortlisting of Bicester to participate along with the offer of a range of support including financial.</p> <p>A wider multi-disciplinary and multi-sector partnership group from Bicester and Oxfordshire has also responded very positively to this initiative and is now in the process of preparing a detailed set of proposals which turn intent into action. This requires a programme lead which is proposed to be undertaken by this Council</p>	<p>Option 1: Not to engage in the NHS England HNT Programme and withdraw for these activities. This is not proposed due to the relevance and benefits of this programme to Bicester</p>	<p>None</p>

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<p>the Bicester Strategic Delivery Board.</p> <p>1.4 To agree to a Healthy New Town Cherwell fund of £20,000 to serve as an enabling fund to secure further external funding for the Bicester initiatives beyond 2016/17.</p>	<p>given to a Healthy New Town Cherwell fund of £20,000 to serve as an enabling fund to secure further external funding for the Bicester initiatives beyond 2016/17.</p>	<p>and it is this which is reflected in the report recommendations</p>		
<p>Agenda Item 11 Performance Report 2015-2016 Quarter 4 / End of Year</p> <p>Report of Director of Strategy and Commissioning</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note that despite tough</p>	<p>Resolved</p> <p>(1) That it be noted that despite tough performance targets, a challenging economic environment, and on-going policy and organisational change, Cherwell District Council has met or made satisfactory progress on 96% of all</p>	<p>This is a report of the Council's performance in the fourth quarter of 2015/16 measured through the performance management framework. The report covers key areas of performance against the Council's 12 public pledges and the 2015/16 business plan. The report also contains performance information around the Corporate</p>	<p>Option 1: To request additional information on items and/or add to the work programme for review and/or refer to Overview and Scrutiny.</p>	<p>None</p>

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<p>performance targets, a challenging economic environment, and on-going policy and organisational change, Cherwell District Council has met or made satisfactory progress on 96% of all the performance targets outlined in its performance management framework as detailed in paragraph 3.2.</p> <p>1.2 Note that any feedback on performance issues from Overview & Scrutiny Committee at its meeting on 31 May 2016 will be provided directly to The Leader.</p> <p>1.3 Approve the Annual report (appendix 4) for</p>	<p>the performance targets outlined in its performance management framework.</p> <p>(2) That it be noted that there was no feedback on performance issues from the Overview & Scrutiny Committee at its meeting on 31 May 2016 provided directly to The Leader.</p> <p>(3) That the Annual report (annex to the Minutes as set out in the Minute Book) be approved for publication.</p>	<p>Equalities Plan and Significant Partnerships.</p> <p>In this final quarter report we show that the Council has made strong progress towards delivering its ambitions to improve the services delivered to the public and against key projects and priorities, despite tough performance targets, a challenging economic environment, and on-going policy and organisational change. It also demonstrates the Council's proactive performance management of issues raised and the inclusive role of Overview and Scrutiny in supporting performance review.</p> <p>With a 96% delivery rate against the key strategic</p>		

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publication.		<p>priorities and the deliverables that sit underneath them the report clearly demonstrates that the council's performance is excellent, and that together we are making a significant and positive difference to the District, our residents, businesses and other key stakeholders. There can be no other recommendations to make, other than to commend everyone who has contributed to such excellent performance, of which we should all be proud.</p>		
<p>Agenda Item 12 2015/16 Draft Revenue Outturn</p> <p>Report of Chief Finance Officer / Section 151 Officer</p>	<p>Resolved</p> <p>(1) That the report be noted.</p>	<p>The Executive has the responsibility for managing the Council's resources. A key element of this is budgetary control, and the final outturn for the year is the measure of the accuracy</p>	<p>Option 1: To not note the report but members will not be aware of the likely outturn and performance against budget for 2015/16 if they choose to take this option.</p>	<p>None</p>

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<p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of the report.</p>		<p>of budgeting and budgetary control throughout the year.</p>		
<p>Agenda Item 13 Proposal for a Joint Revenues and Benefits Service with South Northamptonshire Council</p> <p>Report of Chief Finance Officer / Section 151 Officer</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider the attached final business case and the consultation responses in relation to non-</p>	<p>Resolved</p> <p>(1) That the final business case for a Joint Revenues and Benefits Service with South Northamptonshire Council (SNC) and the consultation responses in relation to non-staffing matters be considered.</p> <p>(2) That it be noted that the business case was approved by the Joint Commissioning</p>	<p>The proposal is to establish a Joint Revenues and Benefits service between CDC and SNC which will deliver significant financial and operational benefits. The business case sets out the significant financial and operational benefits to establishing the proposed joint service.</p>	<p><u>Option1: Status Quo (No Change)</u> Following the decision taken by CDC Executive on 7 September 2015, retaining the status quo is no longer an option for CDC who will be insourcing the Revenues and Benefits service in 2017. While retaining the status quo is an option for SNC, it is not considered an appropriate option given the benefits and savings associated with delivering a joint service with CDC.</p>	<p>None</p>

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<p>staffing matters as outlined in section 5.1.</p> <p>1.2 To note that the business case will be considered by the Joint Commissioning Committee with regard to staffing matters on 26 May 2016. This will include consultation responses from affected staff and trade union representatives.</p> <p>1.3 To approve and implement the proposed final business case to share a joint Revenues and Benefits Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet on 13 June 2016 and approval of</p>	<p>Committee with regard to staffing matters on 26 May 2016 and that this included consideration of consultation responses from affected staff and trade union representatives.</p> <p>(3) That the proposed final business case to share a joint Revenues and Benefits Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet on 13 June 2016, be approved and implemented.</p> <p>(4) That authority be delegated to the Chief</p>		<p><u>Option 2: Three-way Shared Service with Stratford-on-Avon District Council (SDC)</u> A three-way shared service with SDC is no longer a realistic option although serious consideration was previously given to this option.</p> <p>Due to the different visions and strategic priorities of the three Councils regarding how to meet the financial challenges and respond to regional opportunities for devolution it has been agreed that no further three-way business cases are prepared.</p>	

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<p>the staffing implications by the Joint Commissioning Committee.</p> <p>1.4 To delegate to the Chief Finance Officer in consultation with the Leader of the Council any non-significant amendment that may be required to the business case following the decision by SNC Cabinet and/or the Joint Commissioning Committee.</p> <p>1.5 To approve the allocation of £200,000 from general fund balances to cover 50% of the implementation costs.</p>	<p>Finance Officer, in consultation with the Leader of the Council, to make any non-significant amendment that may be required to the business case following the decision by SNC Cabinet.</p> <p>(5) That the allocation of £200,000 from general fund balances to cover 50% of the implementation costs be approved.</p>			

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<p>Agenda Item 14 Proposal for a Joint Community and Leisure Service with South Northamptonshire Council</p> <p>Report of Director of Operational Delivery</p> <p>Recommendations</p> <p>The Executive is recommended to:</p> <p>1.1 Consider the attached final business case (Appendix 1) and the consultation responses (Appendix 2) in relation to non-staffing matters.</p> <p>1.2 To note that the business case has been considered on 26 May 2016 by the Joint Commissioning</p>	<p>Resolved</p> <p>(1) That the final business case for a Joint Community and Leisure Service with South Northamptonshire Council and the consultation responses in relation to non-staffing matters be considered.</p> <p>(2) That it be noted that the business case was approved on 26 May 2016 by the Joint Commissioning Committee (JCC) with regard to staffing matters and that this included consideration of consultation responses from affected staff and</p>	<p>The business case represents a significant step in the revised transformation programme across CDC and SNC. The proposed joint service would provide realigned delivery teams designed to meet the agendas for each district.</p>	<p>Not to approve the recommendations. This is not recommended as the business case remodels the existing services at both councils into a new joint service and as a result delivers savings in excess of the guidance targets set out in the February 2015 business case.</p>	<p>None</p>

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<p>Committee (JCC) with regard to staffing matters. This included consideration of consultation responses from affected staff and trade union representatives. A verbal update on the outcome of this meeting will be given.</p> <p>1.3 Subject to the approval of the JCC to the staffing matters, to approve and implement the proposed final business case to share a Joint Community and Leisure Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet; and</p>	<p>trade union representatives.</p> <p>(3) That the proposed final business case to share a Joint Community and Leisure Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet, be approved and implemented.</p> <p>(4) That authority be delegated to the Director of Operational Delivery in consultation with the Leader of the Council any non-significant amendment that may be required to the business case following the decision</p>			

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<p>1.4 To delegate to the Director of Operational Delivery in consultation with the Leader of the Council any non-significant amendment that may be required to the business case following the decision by SNC Cabinet.</p>	<p>by SNC Cabinet.</p>			